

Blackburn United  
Football



Community  
Club Est. 1978

[www.blackburnunited.co.uk](http://www.blackburnunited.co.uk)

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## **Club Constitution**

### **1. Name**

The Club shall be called the Blackburn United Community Football Club (henceforth referred to in this document as the "Club"). Each individual team within the Club shall be known as "Blackburn United FC" with appropriate age group suffix as required. The Club colours shall be black and white with an alternative of yellow and black.

### **2. Object**

The Club will endeavour to promote the welfare of all participants/members and will aim to increase opportunities for people of all age groups to participate in the game of Association Football through the provision of skilled coaching, irrespective of gender, race, religion or social status. Furthermore, the Club will aim to promote sportsmanship and fair play and shall provide facilities to allow participants/members to develop their full potential while also promoting the concept of healthy living through exercise and through participation in sport. The Club will encourage people to take up football coaching and will aim to provide opportunities for existing volunteers and coaches to develop their full potential while promoting the development of appropriate community sports club structures. Such development will take into account best practice and examples from other, similar clubs and organisations. To develop and strengthen links with the community of Blackburn as a whole, the Club will encourage as appropriate links and partnership projects with local schools, voluntary groups and other such local organisations.

### **3. Officials**

(a) The Club will be run on a daily basis by the Management Committee Office Bearers comprising a Chairperson, Vice Chairperson, Treasurer and Secretary. Co-opted club members will be required at the Office Bearers discretion. The Management Committee will be made up of at least eight club members with half elected from the Adult section and half elected from the Youth section. The Office Bearers will be appointed from this Management Committee at an Annual General Meeting (AGM). Each Office Bearer shall hold office from the date of appointment until the next AGM unless otherwise resolved at an Extraordinary General Meeting (EGM).

(b) Each team (see Appendix) will be run separately and autonomously by a Committee of at least three people with at least one member made available to represent that team at Management Committee level if required. The Management Committee Secretary will hold a register of all committee members complete with contact details.

(c) Any new teams and their officials joining the club must have Management Committee approval before playing under the Clubs name.

(d) The Management Committee will control the allocation of pitches for the home games of each team within the Club with the team playing in the Junior grade of football receiving priority over allocation of the main playing pitch.

### **4. Finance**

(a) The finances of the club shall be maintained separately from the finances of each individual team.

(b) The Management Committee shall control and operate, as necessary, a central fund via such bank accounts as it may require for the proper conduct of the Club. Any two from the Chairperson, Vice-Chairperson, Treasurer, and Secretary shall sign cheques.

(c) The central fund will be administered by the Management Committee. Any funds raised by the Management Committee shall be funds of the Club.



- (d) Individual teams will subscribe an annual fee to the central fund, determined at the Annual General Meeting.
- (e) As and when necessary the Management Committee shall actively promote fund raising schemes in collaboration with each individual team.
- (f) Funds raised as a result of an individual team's own initiative shall be funds of that team.

## **5. Management Committee Meetings**

Meetings of the Management Committee will be held at the discretion of the Management Committee and these meetings shall be held on no less than six occasions per calendar year. Meetings shall be chaired by the Chairperson or, in their absence, the Vice Chairperson or, in the absence of both, a member selected by the Management Committee. A quorum will exist when at least 50% of the Management Committee are present. Each committee member will be allowed one vote and decisions shall be made by a simple majority of those attending the meeting. The Chairperson of the meeting shall have the casting vote in the event of a tie.

## **6. Annual and Extraordinary General Meetings**

- (a) An AGM shall be held in each year to:
  - (i) receive a report of the activities of the Club over the previous year;
  - (ii) receive a report of the Club's finances over the previous year;
  - (iii) elect Club Officials; and
  - (iv) consider any other business.
- (b) Nominations for election to the Management Committee shall be proposed by one club member and seconded by another. The requirements of Para 3(a) must continue to be met. Nomination of members as Management Committee Office Bearers shall be proposed by one and seconded by another of the Management Committee.
- (c) An EGM may be called at any time by a member of the Management Committee and shall be called within 21 days of the receipt by the Secretary of such a request stating the purposes for which the meeting is required. Business at an EGM may be any business that may be transacted at an AGM.
- (d) The Secretary shall notify each Management Committee member of the date of a General Meeting (whether an AGM or an EGM), together with the purpose of the meeting, at least 21 days before the meeting. Notice of any resolution to be proposed at a General Meeting shall be given to the Club Secretary.
- (e) The quorum for a General Meeting shall be 50% of the teams within the club (see Appendix).
- (f) The Chairperson or, in their absence, the Vice Chairperson or, in the absence of both, a member selected by the Management Committee, shall take the chair. Each club present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the meeting shall have the casting vote.
- (g) In the event of any dispute over the interpretation of this Constitution as pertaining to an AGM or an EGM the Chairperson of the meeting will be the final arbiter.
- (h) The Secretary, or a suitable member of the Management Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.



## 7. Status of Constitution

This Constitution forms a binding agreement between each member of the Club. The Constitution cannot be altered, except at a General Meeting called for that purpose and such alteration shall require to be carried by a majority of at least three-quarters of the members present. Motions to alter the constitution at a General Meeting must be submitted, in writing, to the Secretary at least 21 days prior to that meeting.

## 8. Dissolution

(a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall require to be carried by a majority of at least three-quarters of the members present.

(b) The dissolution shall take effect from the date of the resolution and the members of the Management Committee shall be responsible for the winding up of the assets and liabilities of the Club.

(c) On dissolution each individual team (see Appendix 1) will, if viable and if it is the will of that teams Committee, continue as a separate entity.

(d) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the local community for use by them in related community sports. The club shall then be declared dissolved.

## Appendix

<u>Team</u>	<u>League</u>
Soccer School	-
Under 9's	West Lothian Soccer 7's
Under 10's	West Lothian Soccer 7's
Under 11's	West Lothian Soccer 7's
Under 12's	West Lothian Soccer 7's
Under 13's	West Lothian Youth League
Under 14's	West Lothian Youth League
Under 15's	West Lothian Youth League
Under 16's	West Lothian Youth League
Under 17's	West Lothian Youth League
Juniors	East Region of the Scottish Junior Football Association